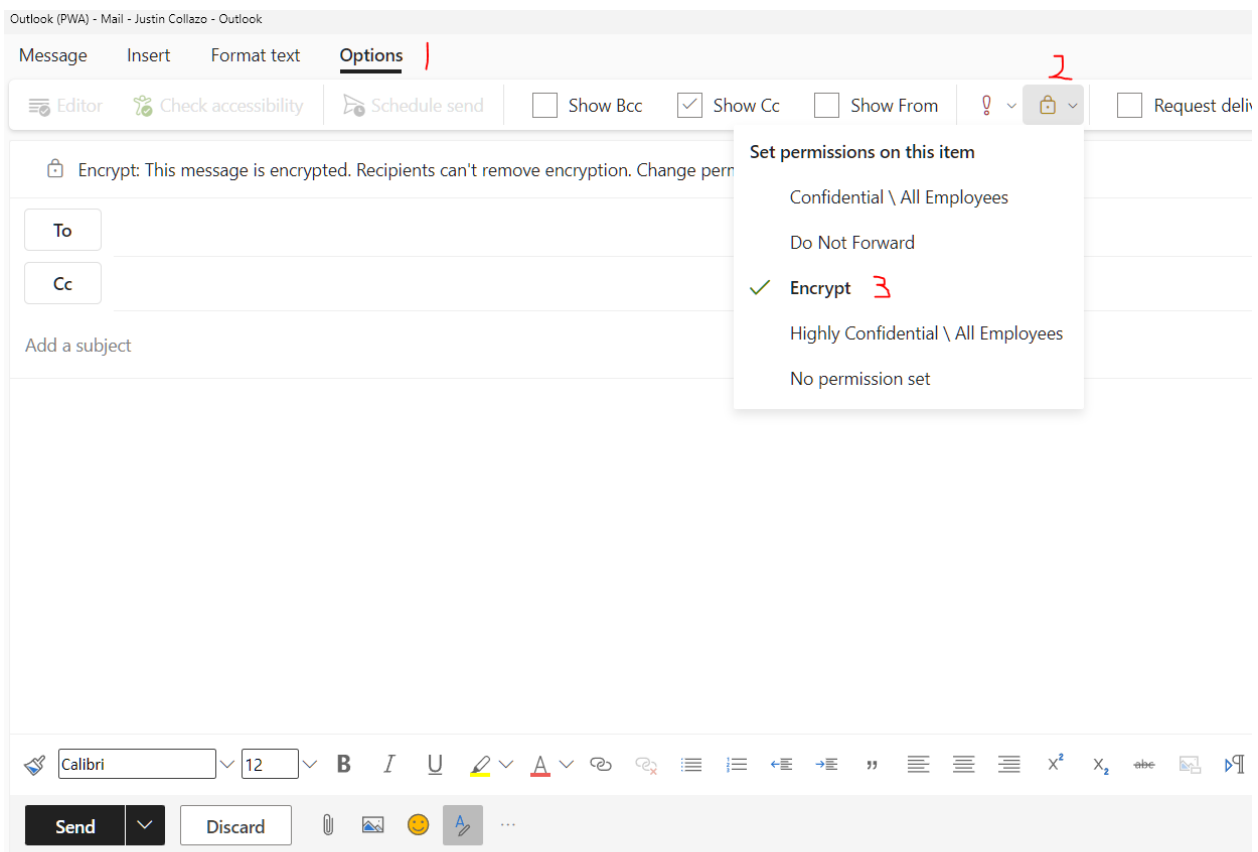


Encrypted Email

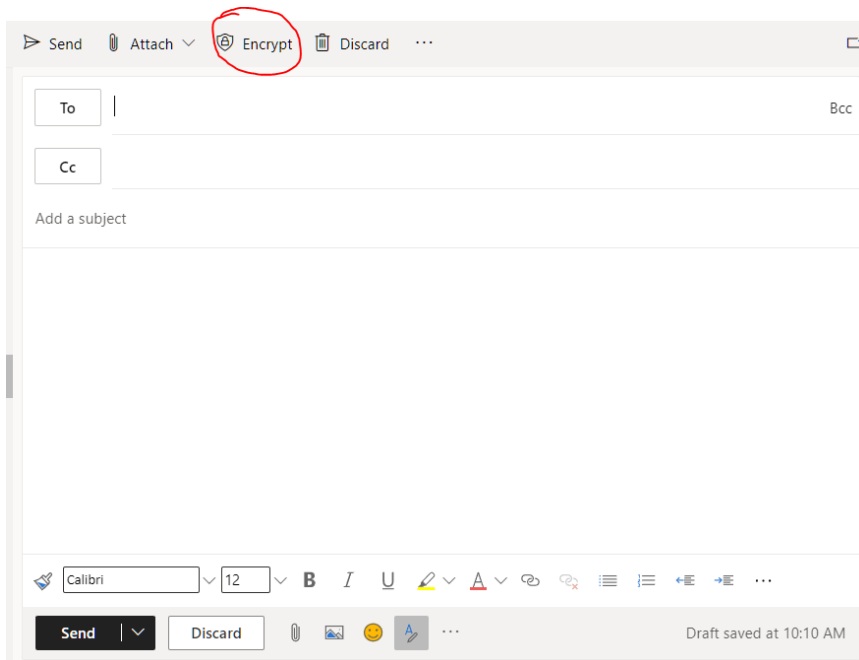
Outlook PWA version should have been installed when you moved to Office 365. It is very important to send either Outlook PWA or outlook.com. If you do not have an Office 365 account from Jefferson County please use a personal account created on outlook.com.

Normal email is insecure and this form has everything needed for Identity Theft, so it is very important that you encrypt it.

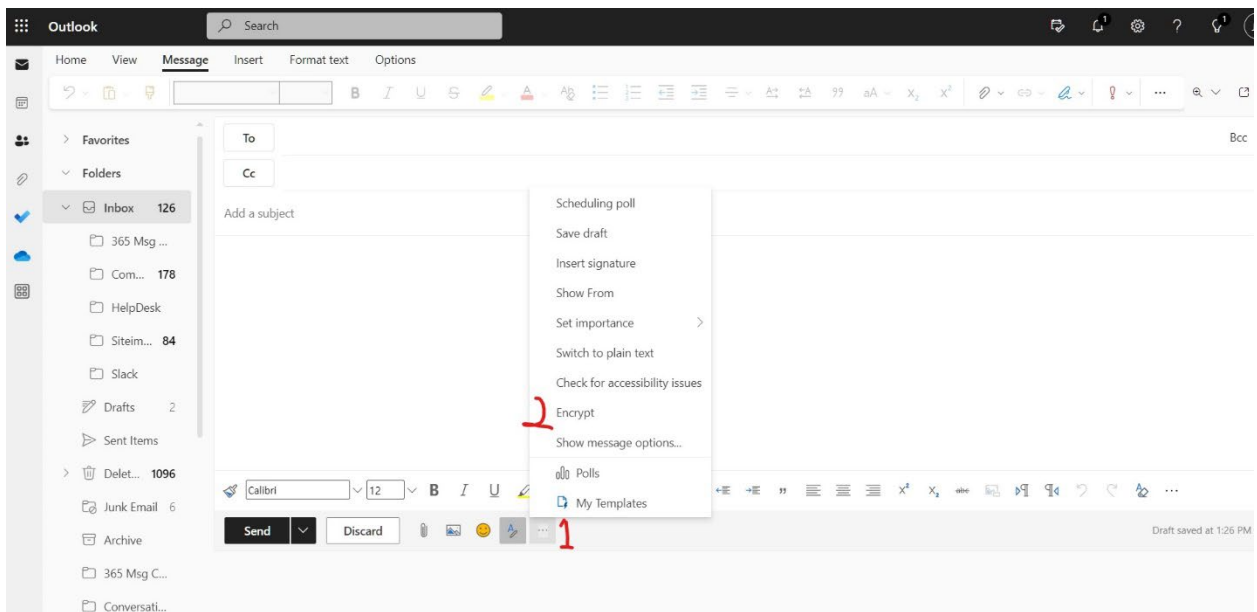
The Encrypt button may be in a couple spots.



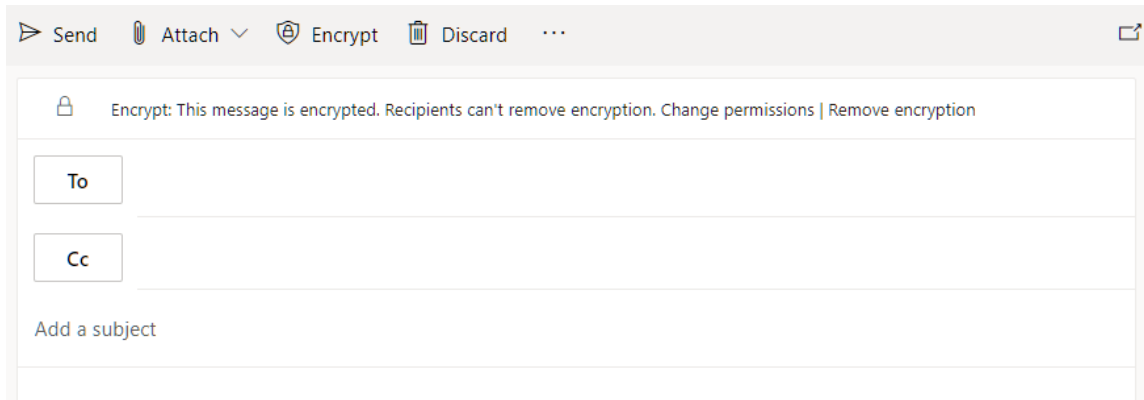
OR



OR



Once you click the Encrypt button it should add some text.



The image shows a screenshot of an email composition interface. At the top, there is a toolbar with buttons for 'Send', 'Attach', 'Encrypt', and 'Discard'. The 'Encrypt' button is highlighted, indicating it has been clicked. Below the toolbar, the email body is visible, showing a header that reads: 'Encrypt: This message is encrypted. Recipients can't remove encryption. Change permissions | Remove encryption'. Below this header, there are fields for 'To', 'Cc', and 'Add a subject'.